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Port of Seattle Commission

AUDIT COMMITTEE

December 8, 2022 – 2:30 p.m.

To be held in person at the Port of Seattle Headquarters

Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington.

You may view the full meeting live at meetings.portseattle.org.

To listen live from a remote location, call in at: +1 (425) 660-9954 or (833) 209-2690 and Conference ID 469 645 593#

Committee members:

Commissioner Sam Cho, Chair

Commissioner Hamdi Mohamed, Member

Committee Public Member Sarah Holmstrom

Also attending:

Glenn Fernandes, Internal Audit Director

Aaron Pritchard, Chief of Staff, Commission Services

Michelle Hart, Commission Clerk

Aubree Payne, Deputy Commission Clerk

ORDER OF BUSINESS

1. Call to Order

2. Approval of Minutes – September 8, 2022 (Attached)

External Audits (Presentation)

3. Moss Adams – 2022 Audit Engagement Service Plan

Olga Darlington, Partner; Anna Waldren, Senior Manager; Connor McCauley, Senior
(Presentation - Sections 4-11 below)

Updates and Approval (Glenn Fernandes, Director, Internal Audit)

4. Internal Outreach Project Update

5. 2022 Audit Plan Update

6. APPROVAL of Proposed 2023 Internal Audit Plan

7. Open Issue Status

Performance Audits (Glenn Fernandes, Director, Internal Audit; Dan Chase, Manager, Internal Audit;
Spencer Bright, Manager, Internal Audit – Capital; Jake Ortego and Valerie Smith, External Presenters)

8. International Arrivals Facility (Report)

9. South Satellite Infrastructure Upgrade Project (Report)

10. South King County Community Impact Fund1 (Report)

11. Federal Grant Administration – Aviation Division (Report)

Information Technology Audits2 (Glenn Fernandes, Director, Internal Audit; Bruce Klouzal, Manager,
Internal Audit – IT)

12. T2 Airport Garage Parking System Replacement2

13. Audit Log Management (ICT)2

Limited Contract Compliance Audits (Glenn Fernandes, Director, Internal Audit; Dan Chase,
Manager, Internal Audit) - None.

Concluding Business

14. Committee Comments

15. Adjournment

1 The original audit title, “Community and Sustainability Initiatives,” per the 2022 Audit Plan, was updated as the audit scope was further refined.

2 Information Technology audits are security sensitive and are not discussed in public meetings; all or part of the audit reports may be exempt from public records disclosure under RCW 42.56.420.